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EXECUTIVE OFFICE OF THE PRESIDENT  
TELECOMMUNICATIONS ADVISOR  
WASHINGTON 25, D. C.

*Appropriations*

#52-54

February 20, 1952

The Honorable Walter B. Smith  
Director, Central Intelligence  
Agency  
Washington 25, D. C.

Dear General Smith:

The Technical-Policy Steering Committee, recently established for the implementation of the Extraordinary Radio Administrative Conference Agreement entered into by the United States late in 1951 and recently approved by the President, is administering the effort required by the United States to carry out its obligations. Since the work to be done is involved and will stretch out over a considerable period of time, full-time effort is required, particularly on the part of a small secretariat to carry out the routine correspondence and clerical work. The Committee is already behind in its task by reason of a lack of such a staff and it is consequently important to establish it as quickly as possible since certain information must be produced quickly, some by March 15.

The Committee has agreed that on an annual basis the following facilities are indicated:

1 Executive Secretary	GS-15	at	\$11,550
2 Assistant Executive Secretaries	GS-7-9	at \$4,995	9,990
6 Clerks	GS-4-5	at \$3,600	<u>21,600</u>
Total Salaries and Wages			\$43,140

For the remainder of this fiscal year of four months the amount for salaries and wages would be \$14,347, plus the estimated cost of stationery and supplies, \$2,500, making a total amount of \$16,847. The Committee is informed that the Department of Commerce will undertake to administer this joint effort and provide space, furniture, etc. necessary for the Committee's operation in lieu of contributing to the funds. I am informed that the representatives on the Committee of the other seven

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agencies, namely: the three military departments, the Federal Communications Commission, the Department of State, the Department of the Treasury, and the Central Intelligence Agency are agreeable to producing \$2,400 each to make up the sum required. It would be appreciated if you can undertake to support this activity and make provision for the transfer of these funds to the Department of Commerce as quickly as possible.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Haraden Pratt", written in dark ink.

Haraden Pratt  
Chairman  
Technical-Policy Steering Committee

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<b>TRANSMITTAL LIP</b>	
26 Feb 52 (Date)	
TO: Mr. Wolf	
BUILDING	ROOM NO.
REMARKS:	
<p>I have sent a copy of this to the Comptroller with a request that he expedite preparation of a reply. I talked to him about it on the 'phone. He foresees no hitch but says that it will be necessary for him to verify the authority for the existence of the Committee and clear it with the Bureau of the Budget. I am sure there will be no difficulty and a reply will be prepared without delay.</p> <p><i>and Gen.</i></p> <p><i>Know background according to</i></p>	
FROM: L. K. White	
BUILDING	EXTENSION

FORM NO. 36-8  
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